



## PRIVACY POLICY CONCERNING GENERAL DATA PROTECTION REGULATION

### 1. General information

Machine Technology Center Turku Ltd. is committed to collecting and processing the personal information of its customers, collaborators and stakeholders in accordance with the European Union's General Data Protection Regulation (GDPR). This privacy policy explains how Machine Technology Center Turku Ltd. collects, processes and protects the data in its register.

### 2. Data controller

Koneteknologiakeskus Turku Oy (1949777-4)  
Lemminkäisenkatu 28  
20520 Turku  
FINLAND

### 3. Contact person

Name: Erkki Virkki  
Email: [erkki.virkki@koneteknologiakeskus.fi](mailto:erkki.virkki@koneteknologiakeskus.fi)  
Mobile: +358 400 290 477

### 4. The purpose of data collection

Machine Technology Center Turku Ltd.'s customer-, cooperation-, marketing- and communication register consists of data on customers, collaborators and stakeholders.

**Customers** are those entities with whom Machine Technology Center Turku Ltd. has customer relations or with whom the company strives to create relations in the future

**Collaborators** are those entities with whom Machine Technology Center Turku Ltd. cooperates or who are involved in its operations.

**Stakeholders** are those entities who are affected by Machine Technology Center Turku Ltd.'s activities or who affect Machine Technology Center Turku Ltd.'s operations.

The purpose of data collection and processing is to collect and organise basic information on those customers, collaborators and stakeholders who are central to the company's operations and activities. Machine Technology Center Turku Ltd. processes such information when handling and developing its customer and stakeholder relations, documenting information on events, and communicating its activities, services, events and other news. Data can be used in handling orders, registrations, contacts, marketing and reporting related activities.



#### 5. Data content of the register

Name of the contact person, title, email address, postal address, telephone number, name of the company/organisation, basic information about the company/organisation, customer segment, related services and events, and information about the customership.

The data is stored for as long as it is necessary in terms of the customership or applicable legal requirements.

#### 6. Data sources

Data is mainly obtained from sources such as meetings and other communications and contacts. Data can also be collected from event registration and participation records.

#### 7. Data sharing

Registered data is not shared with outside entities. Data that is located in the servers controlled by third party service providers is protected from sharing by service contracts.

#### 8. Sharing data outside the EU and EEA

Data is not shared with entities located outside the EU and EEA.

#### 9. Data protection

Registered data is processed and protected with care. Data stored and processed electronically is accessed only via username and password protected user profiles.

Manually processed data is stored in facilities with limited access.

#### 10. Rights of the registered

A person whose data has been registered has a right to review his/her data. A request for review should be delivered to the contact person of the register.

A person whose data has been registered has a right to forbid the data controller to process his/her data. A notification forbidding data processing should be delivered to the contact person of the register.

A person whose data has been registered has a right to request for his/her data to be corrected or modified. A request should be delivered to the contact person of the register.

A person whose data has been registered has a right to request for his/her data to be deleted. A request for deletion should be delivered to the contact person of the register.